



Schedule Collections With a Transporter using the Transportation App



Your how-to guide for navigating the updated Transportation App. Find out how to register, book timeslots, notify of your arrival and save time on your collections.

Selecting your Vehicles for Collection

You have won a vehicle and now need to arrange collection. This guide will walk you through how to request a Transporter / Driver to collect your vehicles on your behalf, and how they can book a slot through the Transportation App.

1. Choose which vehicle/s you would like to book for collection.

The first thing you must do is select which Lots you would like to book a collection timeslot for.

If you have paid for your vehicles, head to **Payments > Payments History** to find your Lots.

Alternatively, if you have not yet paid*, head to **Payments > Payments Due** to find your Lots.

On the right-hand side of the page, you will find a new column titled **Pickup Status**.

Payments Due

Export Print

Pay Selected Pay Online

Amounts are in GBP

Select Sale Type

Please Select Sale Type

Total Invoices(14)

Your Total Available Funds: £565.30 GBP

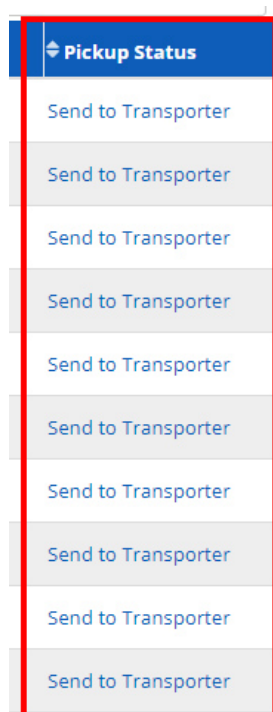
Show Images

✓ Sale Date	Item #	Lot/Inv #	Location	Sale Type	Description	VIN	Category	Bid	Invoice Amount	Due	Left Location	Pickup Status
✓ 24/01/2018	2	143442	Wisbech	Copart UK	2004 NISS MICRA SX	SJNFBK12U128	CAT C - SALVAGE	£16,500.00 GBP	£29,300.30 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter
✓ 07/02/2018	1	139499	Chester	Copart UK	2002 LAND FREELANDER	SALLNAA71A34	CAT C - SALVAGE	£1,000.00 GBP	£12,875.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter
✓ 07/02/2018	2	139501	Chester	Copart UK	2007 MINI ONE	WMWME32050TM4	CAT C - SALVAGE	£2,000.00 GBP	£13,969.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter
✓ 07/02/2018	4	140754	Chester	Copart UK	2005 AUDI A3 SPORT T	WAUZZZ8P75A16	CAT C - SALVAGE	£4,000.00 GBP	£16,118.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter
✓ 09/02/2018	1	140787	Sandy	Copart UK	2003 PEUG 307 RAPIER	VF33ANFUB8288	CAT C - SALVAGE	£500.00 GBP	£12,351.88 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter
✓ 09/02/2018	3	140791	Sandy	Copart UK	2011 IVEC DAILY 3551	ZCFC359300045	CAT B - BREAKER	£3,000.00 GBP	£16,123.43 GBP Email Sale Receipt	£426.00 GBP		Send to Transporter
✓ 15/06/2018	9	534111	Bristol	Copart UK	1998 MINI COOPER	1HGGC66502A34	CAT C - SALVAGE	£500.00 GBP	£18,381.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter
✓ 15/06/2018	8	534111	Bristol	Copart UK	1998 MINI COOPER	1HGGC66502A34	CAT C - SALVAGE	£2,500.00 GBP	£12,542.50 GBP Email Sale Receipt	£10,296.00 GBP		Send to Transporter
✓ 15/06/2018	7	534111	Bristol	Copart UK	1998 MINI COOPER	1HGGC66502A34	CAT C - SALVAGE	£1,000.00 GBP	£10,907.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter

In the **Pickup Status** column, you will see an option next to each of your Lots won, titled **Send to Transporter**.

*We recommend paying for Lots prior to booking a collection in order to speed up the collection experience for you and others.

Selecting your Vehicles for Collection



For the Lots you wish to book a collection for, click the **Send to Transporter** option (making sure it's the correct row) to bring up the **Send Gate Pass to Transporter** box (below).

Send Gate Pass to Transporter



Please enter the email address of your preferred transporter below to schedule pickup. The transporter will receive instructions via email and you will receive email confirmations throughout the pickup process. If you don't have a preferred transporter, you can make use of Copart's mainland UK delivery service to safely deliver your vehicles. Alternatively, you can collect your vehicles in person.

Transporter Email ID: *

If you've already submitted an email to a transporter through this page but need to send to a different email address, please update the field above and click Submit.

Remind your transporter to download the Copart Transportation App. It's the easy and convenient way to schedule and confirm vehicle pickups and is faster than walking in!

Close

Submit

Selecting your Vehicles for Collection

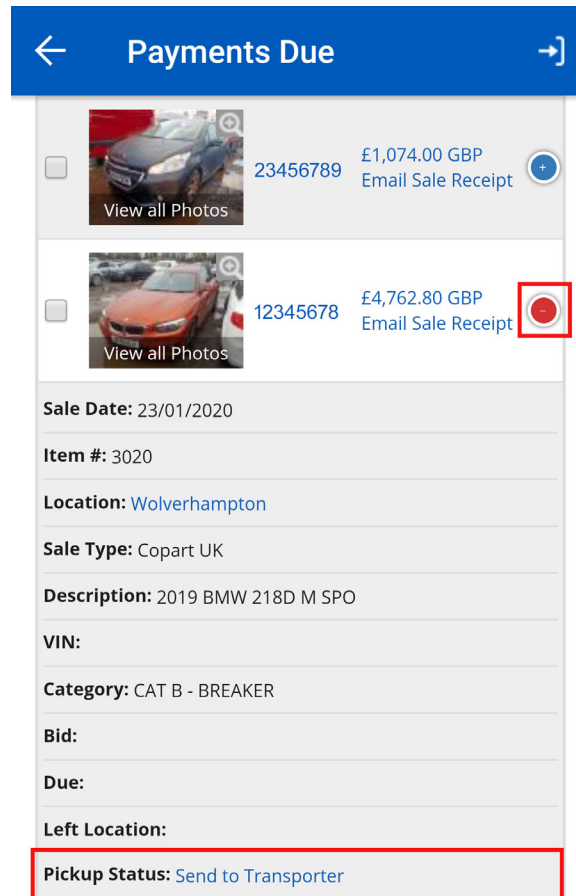
In the **Send Gate Pass to Transporter** box, you will need to enter a **Transporter Email ID** and click **Submit**. This is the email address of the person you want to collect the vehicle.

A notification email will then be sent to the email recipient you entered.

Using the Member App/Mobile Device

You can also use your mobile device, or the Member App to complete these steps. Under **Payments > Payments Due / Payments History**.

Click the **+** button on the right-hand side of the Lot to display more information. At the bottom of this, you'll find the **Send to Transporter** option. Click this and complete the steps previously mentioned.



Setting up the Transporter App

The next few steps will need to be managed using the **Transportation App**. Your Driver will need to download the App to book a collection slot for your vehicles.

Available to download on **Android** and **IOS** through the **App Store**.



Copart Transportation

Copart Business

★★★★★ 138

PEGI 3

Add to wishlist

Install

2. Using the App for the First Time

If using the Transportation App for the first time, you will need to sign up by clicking the **Register** button.

Then proceed by selecting the **Transporter** option.

On the next screen, click the drop-down arrow underneath **Select Country** and select **United Kingdom**.

Then continue to fill out your personal information including contact details and vehicle registration (License Plate). It's important that you fill in the **vehicle registration** of the transportation that you will be using to collect the vehicle, so our loader drivers can locate you on collection.

Once details are submitted, an email will be sent to the email address with a **password** for accessing the **Transporter App**.

Using the Transporter App

Register as Transporter

Close

Personal Information

Email Address*

First Name*

Last Name*

Phone Number*

Vehicle Information

Example: Make, Model, Year, Color*

License Plate*

GBR

Submit

Welcome

Close

Please select type of registration

Transporter

Tow Provider

Choose the **Transporter** option

3. Logging in and using the App

After logging into the app you will come to the home screen.

On the Home page all Lots that have been sent via the website should appear in **Lot(s) Ready For Scheduling**. Click on the box and you will go through to the Loads page with a list of all the Lots ready to be scheduled.

Home

Welcome, Sarah

0 Lot(s) Ready for Scheduling

2 Upcoming Appointment(s)
Next Appointment: Apr 21

Add Lot

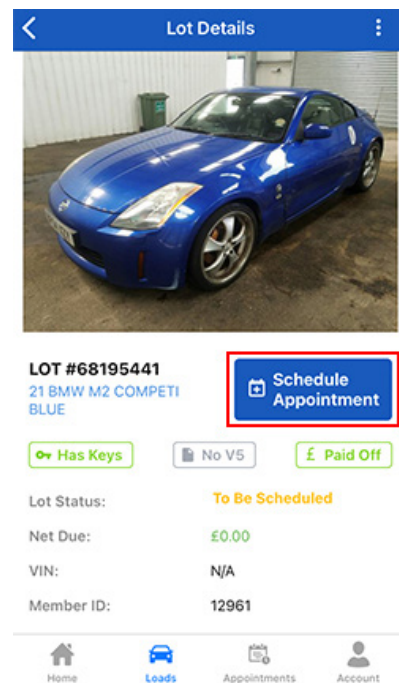
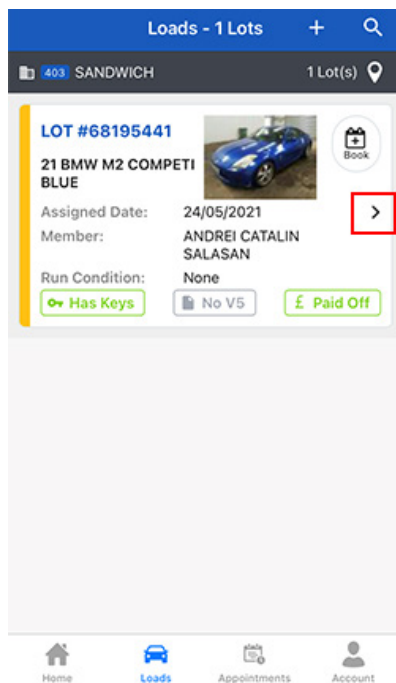
Schedule Appointment

Booking your Collections

4. Booking a Collection Appointment

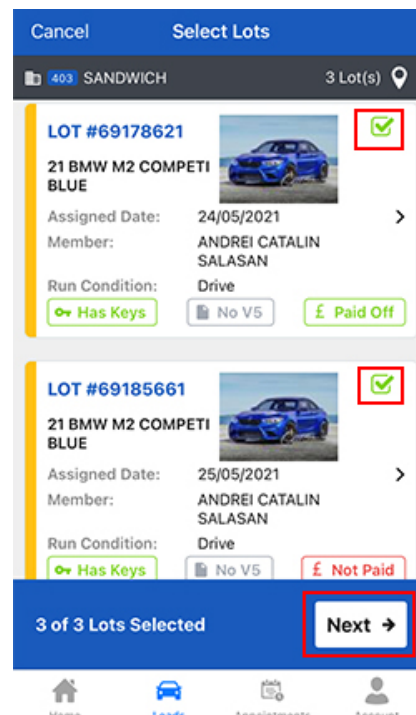
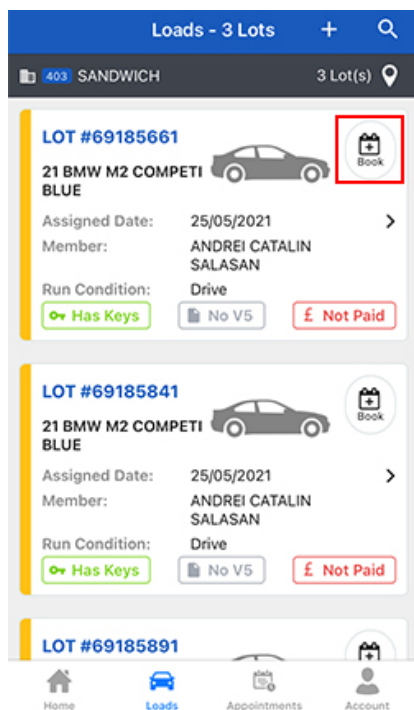
To book a timeslot for collection of an individual Lot, click the **arrow** on the right of the Lot you wish to book for.

Check the Lot information is correct and select **Schedule Appointment**.



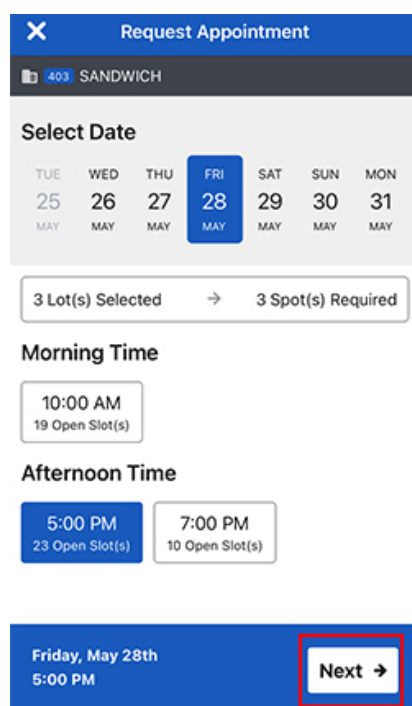
To book multiple Lots in for the same slot, click on the circle **Book** icon and **tick the box** for the vehicles you would like to book a collection timeslot for. Once all Lots are selected click the **Next** button at the bottom (see next page).

Booking your Collections




Select the **date** and **time** you would like to book. The number of available slots is shown under the time. This is the maximum number of vehicles that can be loaded in that timeslot.







When you have chosen the date and time, click the **Next** button at the bottom.



Cancelling or Rescheduling an Appointment

Review the appointment time you have selected and all details (including location and vehicle info) and **Schedule Appointment** when ready. A confirmation screen will appear. If you are happy to proceed, click **Done** and you will be booked in.


 Review Appointment


Appointment Summary
 Friday, May 28th 2021
 5:00 PM  3 Vehicle(s)
  403 SANDWICH
RAMSGATE ROAD
LINE 2 HERE
SANDWICH, GB
CT13 9NW
 Lot List


LOT #69185661
21 BMW M2 COMPETI BLUE







LOT #69185841
21 BMW M2 COMPETI BLUE

LOT #69185891
21 BMW M2 COMPETI BLUE

 Schedule Appointment


 Review Appointment


Appointment 21577 Confirmed

Appointment Summary
 Friday, May 28th 2021
 5:00 PM  3 Vehicle(s)
  403 SANDWICH
RAMSGATE ROAD
LINE 2 HERE
SANDWICH, GB
CT13 9NW
 Lot List

LOT #69185661
21 BMW M2 COMPETI BLUE

LOT #69185841
21 BMW M2 COMPETI BLUE

 Done

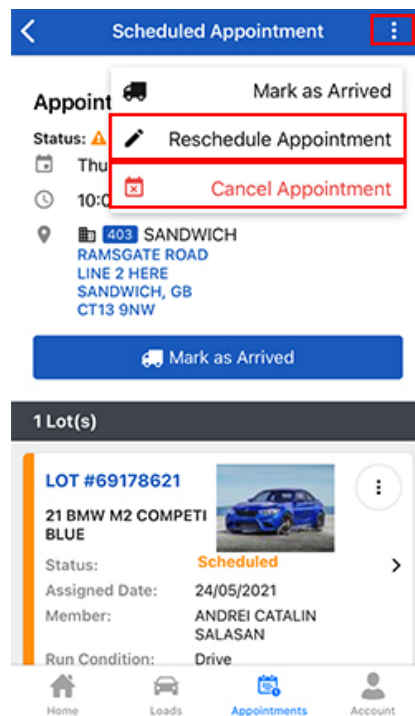
5. Cancelling or Rescheduling an Appointment

If you need to cancel or reschedule an appointment once it has been booked, head to the **Appointments** page. Select the appointment you wish to change and click the **arrow** on the right to take you through to the appointment details page.

Click on the **3 dots** in the top right-hand corner and select **Reschedule Appointment**, which will take you back to the booking screen to select a date and time for your new appointment (see next page).

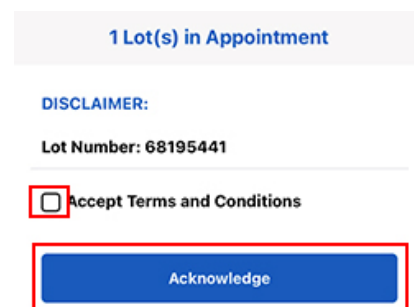
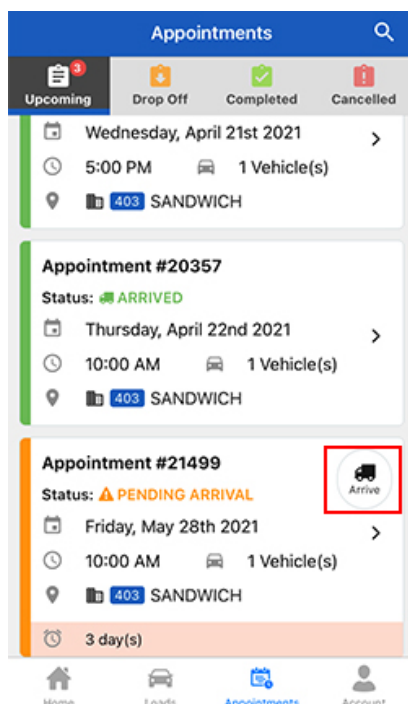
To cancel, click on **Cancel Appointment** and you will receive a notification to say you have successfully cancelled the appointment. The Status on the Scheduled Appointment should be changed to **CANCELLED**. The lots will then reappear in the Load screen.

Arriving for your Collection Appointment



6. Arriving at Your Appointment Time

Once you've reached the Operations Centre, click **Arrive** with the **truck** icon. **Tick the box** to Accept our Terms and Conditions and click **Acknowledge**. Our loaders will then know that you are ready and waiting for your vehicle.



Arriving for your Collection Appointment

If the vehicle has a V5 form, you must join the virtual queue on arrival at the Operations Centre (please look out for the boards in the waiting area with a QR code for you to scan).

Please note that Category S vehicles will not have a V5.

Category B Buyer Note

CAT B buyers must complete the Hazardous Waste Consignment Note prior to the appointment and present this in reception on collection. You will need to join the Virtual Queue as above.